



**MOLD-TEK**  
Packaging Limited

**MOLD-TEK PACKAGING LIMITED (“Company”)**

**DETAILED NOTE ON DEDUCTION OF TAX AT SOURCE (TDS)  
ON DIVIDEND.**

Dear Members,

The Board at its meeting held on the 2<sup>nd</sup> day of August, 2024, has recommended a final dividend of 20% (₹ 1/- per equity share) in addition to the interim dividend of 40% (₹2/- per equity share) on face value of ₹5 per equity share, declared on 3<sup>rd</sup> April, 2024, which will be paid subject to the approval of the members of the Company in the ensuing Annual General Meeting scheduled to be held on Thursday, the 26<sup>th</sup> day of September, 2024. Total dividend declared for the financial year 2023-24 is thus 60% (i.e., ₹3/- per equity share) on face value of ₹5 per equity share. This will entail an outflow of ₹ 997 lakhs.

The dividend payout for the year under review has been formulated after considering the financial aspects and keeping in view your Company’s need for capital and rewarding shareholders.

The dividend declared at the Annual General Meeting will be paid to the Members whose names appear in the Register of Members of the Company at the end of the Business Hours on **Thursday, the 19<sup>th</sup> day of September, 2024** and in respect of shares held in electronic form to those “Deemed Members” whose names appear in the Statement of Beneficial Ownership furnished by National Securities Depository Limited (NSDL) and the Central Depository Services (India) Limited (CDSL).

Shareholders are requested to note that as per the revised provisions of the Income Tax Act, 1961 (“the Act”), dividend paid or distributed by a company on or after April 1, 2020 are taxable in the hands of the shareholders. The Company shall therefore be required to deduct tax at source at the applicable rates (“TDS”) at the time of making the payment of dividend as and when declared by the Company. The Company shall consider the requests received by it from its shareholders as on the Record Date fixed by the Company in relation to its proposed dividend(s). However, no withholding of tax is applicable if the dividend payable to resident individual shareholders having valid Permanent Account Number (“PAN”) in aggregate during F.Y 2023-24 is less than ₹ 5,000 per annum. Tax at source will not be deducted in cases where a shareholder provides Form 15G (applicable to individual) / Form 15H (applicable to an individual above the age of 60 years), provided that the eligibility conditions are being met. Blank Form 15G and 15H can be downloaded from the link given at the end of this communication or from the website of

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KFin Technologies Limited, (Registrar and Transfer Agents/RTA) viz. <https://ris.kfintech.com/form15>. Please note that all fields are mandatory, and Company may at its sole discretion reject form if it does not fulfil the requirement of law. Fresh forms will be required to be submitted and forms submitted earlier will not be considered.

Needless to mention, the ("PAN") will be mandatorily required. If your PAN details are available in your demat account for shares held in demat form or with RTA for shares held in physical form, then there is no need to send PAN details again to the Company.

Recording of the PAN for the registered Folio/DP ID-Client ID is mandatory. In the absence of a valid PAN, tax will be deducted at a higher rate of 20%, as per Section 206AA of the Act. Update the PAN if not already done with depositories (in case of shares held in Demat mode) and with the Company's Registrar and Transfer Agents - KFin Technologies Limited (in case of shares held in physical mode). Section 206AB of the Act - Rate of 10% is subject to the provisions of Section 206AB effective July 1, 2021, which introduces a special provision for TDS for non-filers of income-tax return whereby tax has to be deducted at twice the rate specified in the relevant provision of the Act. This Section mandates deduction of TDS in case of specified persons at higher of following rates:

- at twice the rate specified in the relevant provision of the Act; or
- at twice the rate or rates in force; or
- at the rate of 5%.

Where sections 206AA and 206AB are applicable, i.e., the specified person has not submitted the PAN as well as not filed the return; the tax shall be deducted at the higher rate between both the said sections.

The term '*specified person*' is defined in sub section (3) of Section 206AB who satisfies the following conditions:

- furnished the return of income for the assessment year relevant to the previous year immediately preceding the financial year in which tax is required to be deducted, for which the time limit for furnishing the return of income under sub-section (1) of section 139 has expired; and
- The aggregate of TDS and TCS in his/her case is ₹ 50,000 or more in said previous years.

A non-resident who does not have a permanent establishment is excluded from the scope of a specified person. The Company will check Section 206AB compliance on functional portal of the Income Tax Department.

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As per Section 139AA of the Income Tax Act 1961, every person eligible to obtain an Aadhaar and has PAN must link their Aadhaar with their PAN. TDS will be deducted at 20% if PAN is not linked to Aadhaar.

The TDS would vary depending on the residential status of the shareholder. The information given in the table below provides a brief of the applicable TDS provisions under the Act for Resident and Non-Resident shareholder(s) categories along with the required documents. You are requested to update your records such as tax residential status, permanent account number (PAN) and register your email address, mobile numbers, and other details with your relevant depositories through your depository participants in case you are holding shares in dematerialized form and if you are holding shares in physical mode, you are requested to furnish details to the Company's Registrar and share transfer agent i.e., KFin Technologies Limited.

**This communication summarizes the applicable TDS provisions, as per the Income Tax Act, 1961, for Resident and Non-Resident shareholder categories.**

**For Resident Shareholders:**

Sr. No.	Particular	Rate of Deduction of Tax at Source	Documents Required (if any)
1.	Valid PAN updated in the Company's Register of Members.	10%	No document required (if no exemption is sought). Update the PAN, if not already done, with the depositories (in case of shares held in Demat mode) and with the Company's Registrar and Transfer Agents - KFin Technologies Limited at <a href="mailto:inward.ris@kfintech.com">inward.ris@kfintech.com</a> (in case of shares held in physical mode).
2.	No PAN/Valid PAN not updated in the Company's Register of Members/Shareholder is specified person in terms of Section 206AA/PAN not linked with Aadhaar.	20%	No document required (if no exemption is sought).

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3.	Availability of lower / nil tax deduction certificate issued by Income Tax Department u/s 197 of the Act.	Rate specified in Lower tax withholding certificate obtained from Income Tax Department.	Lower tax deduction certificate obtained from Income Tax Authority and Self-attested Copy of PAN card.
4.	Submission of form 15G/15H.	Nil	Declaration in Form No. 15G (applicable to individuals Below 60 years)/ Form 15H (applicable to an Individual who is 60 years and above), fulfilling certain conditions. Please download Form 15G [ <a href="#">Click here</a> ] Form 15H [ <a href="#">Click here</a> ].
5.	Securitisation Trust.	Nil	Copy of registration/ document evidencing the shareholder being a securitisation trust (as defined in clause (d) of the Explanation below section 115TCA of the Act).
6.	Shareholders to whom section 194 of the Act does not apply viz. Insurance Companies such as LIC, GIC, etc.	Nil	Documentary evidence that the said provisions are not applicable.  For Public & Other Insurance companies, a declaration that it has full beneficial interest with respect to the shares owned by it along with self-attested copy of PAN and certificate of registration with Insurance Regulatory and Development Authority (IRDA).
7.	Shareholder covered u/s 196 of the Act such as Government, RBI, corporations established by Central Act & mutual funds specified under Section 10(23D) of the Act.	Nil	Documentary evidence for coverage u/s 196 of the Act.

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8.	Category I and II Alternative Investment Fund.	Nil	SEBI AIF registration certificate to claim benefit under section 197A(1F) read with Section 10(23FBA) of the Act.
9.	<ul style="list-style-type: none"><li>Recognised provident funds</li><li>Approved superannuation fund</li><li>Approved gratuity fund</li></ul>	Nil	Necessary documentary evidence as per Circular No. 18/2017 issued by Central Board of Direct Taxes (CBDT) dated 29 May 2017.
10.	New Pension System (NPS) Trust referred to in section 10(44) of the Act.	Nil	No TDS as per section 197A (1E) of the Act Self-declaration that it qualifies as NPS trust and income is eligible for exemption under section 10(44) of the Act and being regulated by the provisions of the Indian Trusts Act, 1882 along with self-attested copy of the PAN card.
11.	Shareholder exempted from TDS provisions in terms of any CBDT Circular or notification.	Nil	Relevant documentary evidence in relation to the same and PAN (self-attested).

**Note 1:** In case your income is subject to lower rate of TDS, or is exempt under the Income Tax Act, 1961, you are requested to submit requisite documents duly signed by the authorized signatory **on or before 5:00 P.M. (IST) of Thursday, September 19, 2024** by visiting <https://ris.kfintech.com/form15/>.

**Note 2:** Notwithstanding the provisions of the above table, tax would not be deducted on payment of dividend to resident individual shareholder(s), if the total dividend to be paid does not exceed INR 5,000.

**For Non-Resident Shareholders:**

Sr. No.	Particular	Rate of Deduction of Tax at Source	Documents Required (if any)
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1.	Non-resident shareholders (including Foreign Institutional Investors (FII) and Foreign Portfolio Investors (FPI)): Tax is required to be withheld in accordance with the provisions of Section 195 and Section 196D of the Act at applicable rates in force.	20% (plus applicable surcharge and cess) or tax treaty rate whichever is beneficial	<p>To avail beneficial rate of tax as per the treaty following documents would be required:</p> <ol style="list-style-type: none"><li>1. In case of FPI/FII, Copy of SEBI registration certificate.</li><li>2. Self-attested Tax Residency certificate (TRC) [(of F.Y 2023-24)] issued by revenue authority of country of residence of shareholder.</li><li>3. Self-certified PAN, if any</li><li>4. Form 10F in electronic format as required by Notification No. 03/2022</li><li>5. Self-declaration for non-existence of permanent establishment/ fixed base in India and eligibility to Tax Treaty benefit (of F.Y 2023-24).</li><li>6. Self-declaration by the shareholder regarding the satisfaction of the place of effective management (POEM), principal purpose test, GAAR, Simplified Limitation of Benefit test (wherever applicable), as regards the eligibility to claim recourse to concerned Double Taxation Avoidance Agreements. In case of shareholder being tax resident of Singapore proof of satisfying requirement of Article 24-Limitation of Relief should be provided.</li></ol> <p><a href="#">Click here</a> to download NR Tax Declaration/Self declaration</p>
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2.	Availability of Lower / NIL tax deduction certificate issued by Income Tax Department u/s 197 of the Act	Rate specified in the Certificate/ Order	Lower/ Nil tax deduction certificate obtained from Income Tax Authority
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***Note 1:** The Company is not obligated to apply the beneficial DTAA rate(s) at the time of tax deduction/withholding on dividend amounts. Application of beneficial DTAA rate(s) shall depend upon the completeness of the documents submitted by the Non-Resident shareholder and review to the satisfaction of the Company.*

***Note 2:** Tax Identification Number of the shareholder in the country or specified territory of his residence and in case no such number is available, then a unique number on the basis of which the shareholder is identified by the Government of that country or the specified territory of which he claims to be a resident.*

***Note 3:** Government vide Notification No. 03/2022 have mandated non-resident to issue Form 10F in electronic format duly verified in manner as prescribed in Notification. This requirement is applicable if prescribed information is not contained in Tax Residence Certificate. Accordingly, furnishing of Form 10F in any other format will not be considered valid.*

**General Instructions:**

- Shareholders who are exempted from TDS provisions through any circular or notification may provide documentary evidence in relation to the same, to enable the Company in applying the appropriate TDS on Dividend payment to such shareholder.
- If the tax on said Dividend is deducted at a higher rate in absence of receipt of satisfactory completeness of the aforementioned details/documents by the Company, the shareholder may claim an appropriate refund in the return of income filed with their respective Tax authorities. No claim shall lie against the Company for such taxes deducted.
- SUBMISSION OF TAX-RELATED DOCUMENTS:** The aforesaid documents such as Form 15G/ 15H, documents under section 196, 197A, etc. can be uploaded from the link <https://ris.kfintech.com/form15> and should be submitted **within 5:00 P.M. (IST) on Thursday, September 19, 2024 ('Cut-off date/Record Date')**, to enable the Company to determine the appropriate TDS / withholding tax rate applicable. **Any communication on the tax determination/deduction received post 5:00 P.M. (IST) of Thursday, September 19, 2024 shall not be considered.**
- Shareholders will also be able to see the credit of TDS in Form 26AS, which can be downloaded from their e-filing account at <https://www.incometax.gov.in/iec/foportal>.

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5. Shareholders may note that, if the tax is deducted at a higher rate in absence of receipt of or satisfactory completeness of the aforementioned details/ documents by Company before Dividend Processing Period, the shareholder(s) may claim an appropriate refund in the return of income filed with their respective Tax authorities. No claim shall lie against the Company for such taxes deducted.
6. In the event of any income tax demand (including interest, penalty, etc. arising from any misrepresentation, inaccuracy or omission of information provided / to be provided by the Shareholder(s), such Shareholder(s) will be responsible to indemnify the Company and also, provide the Company with all information/ documents and co-operation in any appellate proceedings.
7. Shareholders holding shares under multiple accounts under different status / category and single PAN, may note that, higher of the tax as applicable to the status in which shares held under a PAN will be considered on their entire holding in different accounts.
8. In case of joint shareholders, the shareholder named first in the Register of Members is required to furnish the requisite documents for claiming any applicable beneficial tax rate.
9. In case, the dividend income is assessable to tax in the hands of a person other than the registered Shareholder as on the Record Date, the registered shareholder is required to furnish a declaration containing the name, address, PAN of the person to whom TDS credit is to be given and reasons for giving credit to such person. Company will not be obligated to amend TDS return or any other form after due date of filing of TDS return for said quarter expires.
10. Further, shareholders who have not registered their email address are requested to register the same with our Registrar and Transfer Agent in case of physical shareholding and with Depository Participant ('DP') in case of demat holding:
  - a. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to "RTA"[einward.ris@kfintech.com](mailto:einward.ris@kfintech.com); ' and
  - b. In case shares are held in demat mode, please provide DPID-CLID (16-digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to your DP or follow the procedure as advised by respective DP.

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**11. Important Notice to Physical Shareholders – Please update KYC details in RTA data base as per SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated 17.05.2023 as amended by SEBI Circular No.: SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated 17.11.2023. Relevant details and forms prescribed by SEBI in this regard are available on the website of the Company at <https://www.moldteckpackaging.com/investors.html>.**

**12. Updating of Bank Account:**

In order to facilitate receipt of dividend directly in your bank account, shareholders are requested to ensure that their bank account details in their respective demat accounts/physical folios are updated, to enable the Company to make timely credit of dividend in their bank accounts.

Should you seek any further clarification, please write to [inward.ris@kfintech.com](mailto:inward.ris@kfintech.com) or [cs@moldteckpackaging.com](mailto:cs@moldteckpackaging.com) ; [ir@moldteckpackaging.com](mailto:ir@moldteckpackaging.com).

We request your cooperation in this regard.

**For Mold-Tek Packaging Limited**

Sd/-

**Subhojeet Bhattacharjee**

**Company Secretary and Compliance Officer**

**Date: 29.08.2024**

**Place: Hyderabad**

**Disclaimer: The information set out herein above is included for general information purposes only and does not constitute legal or tax advice. Since the tax consequences are dependent on facts and circumstances of each case, the investors are advised to consult their own tax consultant with respect to specific tax implications arising out of receipt of dividend.**

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